



Application for Bird Watching Access Permit & Access Key

- ☐ For new permits: **Access Permit + Key Deposit**
- ☐ For existing permit holders: **Access Permit Renewal** *Current Permit Number:* _____

Permit/Key type required: (Refer to the Bird Watching Access Map to determine Permit type required) ☐ **General** ☐ **Special**

Surname (Mr/Mrs/Miss/Ms): _____ First Name: _____

Residential Address: _____

_____ Postcode: _____

Postal Address: (If same put "as above"): _____

_____ Postcode: _____

Telephone Number: Home: _____ Mobile: _____

Email Address: _____

(Permit renewal reminders will be emailed to this email address)

By signing this application form, I acknowledge and agree that:

1. I have read and understood the document titled "Bird Watching Permit Conditions and Hazards" and agree to comply with all the terms and conditions set out in that document.
2. I am over the age of 18.

Signature: _____ Date: _____

Privacy Statement

Melbourne Water is committed to protecting the privacy of your personal information. We collect and handle personal information from our bird watching permit holders to administer permits, communicate with permit holders, and ensure safety and security. Information we collect includes name and contact details, vehicle registration, and names of accompanying guests. Information is kept reasonably secure and is used and accessed by staff who manage our permits, site access and security. It may be provided to emergency services in the event of an incident.

The Privacy and Data Protection Act 2014 gives people the right to seek access to their personal information at Melbourne Water. To find out how, or to see our general privacy policy, visit our website, melbournewater.com.au, or contact our Privacy Advisor on 131 722 or enquiry@melbournewater.com.au

PAYMENT INFORMATION:

Application Type	Cost
Access Permit (\$20) + Key Deposit (\$50) (for new permits)	\$70.00
Access Permit Renewal (for existing permit holders)	\$20.00

☐ **ONLINE PAYMENT (CREDIT CARD)**

Visit <http://www.melbournewater.com.au/aboutus/onlinepayments/> to pay with VISA and MasterCard.

Quote Reference/ Invoice number: BWP- <surname>

For example: BWP-SMITH

Upon successful payment please email this application form and receipt number to: birdwatching@melbournewater.com.au

How you will receive your General Access Permit/Key?

If applying in person, you will be issued with a new permit card/key upon receipt of payment. Otherwise, they will be mailed out to your postal address. Access keys will be mailed out via registered post.

How you will receive your Special Access Permit/Key?

A Special Access Permit requires an induction at the Western Treatment Plant site. Upon receiving your application, we will contact you to make an appointment.

Your permit/key will be immediately issued to you upon completion of this induction session.

How you will receive your Renewed Access Permit?

If applying in person, you will be issued with a new permit card upon receipt of payment. Otherwise, the permit will be mailed out to your postal address.

OFFICE USE ONLY		
Approved by:	Date of Approval:	Cost centres:
Permit No.:	Receipt No.:	Permit: G40044-1562 (C) \$
Key No. Issued:	Chq No (& Bank):	Key Deposit: G40044-1562 (NA) \$
Update bird database <input type="checkbox"/>	Update key register <input type="checkbox"/>	