

**Table 13. Woori Yallock Creek SFMP Annual Report Checklist**

**Reporting Period**

**2016 - 2017**

Prescription No.	Prescription	Compliance	Supporting Data	Comments
6.1	<p><b>ALLOCATION CAP</b></p> <p>a) The Allocation Cap in Woori Yallock Creek Water Supply Protection Area will be 8,828 ML.</p> <p>b) Melbourne Water may not issue licences above Allocation Cap except when this is a result of a renewal of an existing allocation within the catchment or any of the circumstances as prescribed in prescriptions 8.1(1) and 8.1(5)</p> <p>c) Melbourne Water will work from the current allocation level of 9,548.2 ML in the Protection Area towards an Allocation Cap of 8,828 ML through application of the prescriptions in this plan.</p> <p>d) On reaching the Allocation Cap, Melbourne Water must report in the next Annual Report that the Allocation Cap has been achieved.</p>	Yes	<p><a href="#">Allocation granted in 2016-17</a></p> <p><a href="#">2016-17 Allocated volume</a></p>	Further reduction in total allocation achieved towards allocation cap in 15/16.
6.2	<p><b>IMPLEMENTATION OF MINIMUM ENVIRONMENTAL FLOWS</b></p> <p>a) For the purpose of this clause, a licensee is the holder of a licence issued under section 51(1)(a) of the Act for any purpose other than stock and domestic use and registered farm dam licences.</p> <p>b) Melbourne Water must ensure that licensees comply with licence conditions referred to in Schedule 1.</p>	Yes		<p>Compliance with licence conditions is monitored using:</p> <ul style="list-style-type: none"> <li>• Usage data from meters in the catchment;</li> <li>• Acting on reports of non-compliance from the public; and</li> <li>• Undertaking spot checks</li> </ul>
6.3	<p><b>LICENCE CONDITIONS</b></p> <p>A licence granted under section 51 of the Act is subject to each condition set out in Schedule 1, in relation to that licence's purpose.</p>	Yes	Victorian Water Register	The WSPA licence conditions detailed in Schedule 1 have been applied to all take-and-use licences issued
6.4	<p><b>MAXIMUM DAILY VOLUME</b></p> <p>Melbourne Water must amend all licences within the Woori Yallock Creek catchment so that the Maximum Daily Volume is not greater than two per cent of the annual volume.</p>	Yes	Victorian Water Register	The WSPA licence condition 6 detailed in Schedule 1 has been applied to all take-and-use licences issued, restricting the maximum daily volume to two per cent of the annual volume.
6.5	<p><b>ROSTERS, RESTRICTIONS AND BANS</b></p> <p>Melbourne Water must prepare and implement rosters or restrictions in accordance with the principles specified in prescription 6.6 to specify a maximum volume or percentage allocation of water that a licensee may take or use on any rostered day (or lesser roster period).</p>	Yes		Melbourne Water prepared a fact sheet detailing the roster and restrictions that apply in the catchment and forwarded this information to all licence holders in April 2013. This information has been updated into the Drought Response Plan which was reissued to all licence holders in March 2016.
6.6	<p><b>IMPLEMENTATION OF ROSTERS, RESTRICTIONS AND BANS</b></p> <p>Melbourne Water must amend their 'Drought Response Plan for Licensed Water Users' to incorporate the rosters, restrictions and ban requirements outlined in this Plan to include volume based restrictions as prescribed in Schedule 1.</p> <p>Unmetered licence holders will only be able to take water on rostered days as defined in 'Drought Response Plan for Licensed Water Users'.</p>	Yes		<p>The WSPA roster, restriction and ban licence conditions detailed in Schedule 1 have been applied to all take-and-use licences issued.</p> <p>The Drought Response Plan has been updated to reflect the requirements as prescribed in Schedule 1. Updated DRP issued to licence holders March 2016.</p>
	<p><b>LICENCE TRANSFERS</b></p> <p>Note – Section 62 of the Act empowers Melbourne Water to approve or reject an application to temporarily or permanently transfer a licence subject to consideration of matters listed under section 53.</p>	Yes		
7.1	<p><b>MATTERS THAT MUST BE TAKEN INTO ACCOUNT</b></p> <p>When exercising its power under Section 53 and 40 of the Act to decide whether to amend, delete or add to the conditions to which a licence is subject when it is transferred or renewed, Melbourne Water <b>must</b> have regard to whether the location at which water is taken or collected will, or will not, change.</p>	Yes	<a href="#">Licence transfers in 2016-17</a>	

7.2.	<p><b>LICENCE TRANSFERS INTO THE WOORI YALLOCK CREEK WSPA</b></p> <p>a) Melbourne Water must not approve an application to transfer a licence into the Protection Area under section 62(3) of the Act until such a time as the Allocation Cap referred to in prescription 6.1(a) is achieved.</p> <p>b) Upon reaching the Allocation Cap referred to in prescription 6.1(a), Melbourne Water must not approve an application to transfer a licence into the Protection Area under section 62(3) of the Act if, in its opinion, the approval of the application will cause the Allocation Cap referred to in prescription 6.1(a) to be exceeded.</p>	Yes	<a href="#">Licence transfers in 2016-17</a>	
7.3.	<p><b>GENERAL CONDITIONS ASSOCIATED WITH LICENCE TRANSFERS</b></p> <p>If approving an application to permanently or temporarily transfer a licence to take and use water within the Protection Area, Melbourne Water must:</p> <p>a) Amend the conditions of that licence to ensure that water may only be taken or collected during the dam-filling period; or</p> <p>b) Require that the volume of the licence be reduced by 20 per cent; or</p> <p>c) For transfer other than downstream transfers, amend the conditions of that licence to ensure that water only be taken or collected during the dam-filling period and require that the volume of the licence be reduced by 20 per cent.</p>	Yes	<a href="#">Licence transfers in 2016-17</a>	
7.4.	<p><b>CESSATION OF THE 20 PER CENT REDUCTION OF LICENCE VOLUME ON TRANSFER</b></p> <p>a) Upon reaching the Allocation Cap referred to in prescription 6.1(a), the requirement to reduce by 20 per cent the licence volume on transfer of licence under prescriptions 7.3(b), 7.3(c), 7.7 and 7.8 ceases.</p> <p>b) Upon reaching the Allocation Cap referred to in prescription 6.1(a), prescription 7.6 no longer applies</p>	N/a	<a href="#">Licence transfers in 2016-17</a>	
7.5	<p><b>TRADING ZONES</b></p> <p>The Woori Yallock Creek WSPA will be divided up into seven trading zones based on the REALM sub-catchments. Transfer rules within the Woori Yallock Creek WSPA will be based on these trading zones.</p> <p>Licences issued 'below all gauges' will be managed as part of Sub-catchment E.</p>	Yes	<a href="#">Licence transfers in 2016-17</a>	
7.6	<p><b>DOWNSTREAM TRANSFERS IRRESPECTIVE OF THE TRANSFER ZONE</b></p> <p>Subject to prescription 7.4(b), in approving an application to permanently or temporarily transfer a licence to take and use water downstream irrespective of transfer zone, Melbourne Water must either:</p> <p>a) amend the conditions of that licence to ensure that water is only taken or collected during the dam-filling period; or</p> <p>b) require that the volume of the licence be reduced by 20 per cent.</p>	Yes	<a href="#">Licence transfers in 2016-17</a>	
7.7	<p><b>UPSTREAM TRANSFERS WITHIN A TRADING ZONE</b></p> <p>Upstream transfers must be converted to the dam-filling period (Winter fill) and the volume of the licence be reduced by 20 per cent subject to prescription 7.4(a).</p>	Yes	<a href="#">Licence transfers in 2016-17</a>	
7.8	<p><b>TRANSFERS BETWEEN TRADING ZONES</b></p> <p>Transfers between Woori Yallock sub-catchments will only be allowed into sub-catchments where the 80 per cent reliability sub-catchment has not been exceeded and must be converted to the dam-filling period (Winter fill) and the volume of the licence reduced by 20 per cent subject to prescription 7.4(a).</p>	Yes	<a href="#">Licence transfers in 2016-17</a>	
7.9	<p><b>TRANSFERS OUT OF THE WOORI YALLOCK CREEK WSPA</b></p> <p>Transfers of licence volumes downstream and out of the Woori Yallock Creek WSPA will be subject to the licence conditions of the destination catchment.</p>	Yes	<a href="#">Licence transfers in 2016-17</a>	

<p><b>8.1</b></p>	<p><b>PROHIBITIONS ON GRANTING NEW ALLOCATIONS</b> <i>Section 32A(3)(d) of the Act allows for a management plan to prescribe restriction or prohibitions on the issue of licences under Section 51 or 67.</i></p> <p>1. Melbourne Water must not issue a licence under section 51(1)(a) or (ba) of the Act until the allocation level in the Protection Area is at or below the Allocation Cap referred to in prescription 6.1(a), unless the issue of the licence is as a result of:</p> <p>a) a transfer of a licence under section 62 of the Act;</p> <p>b) the surrender of licences to be replaced by consolidated licences or divided licences or licences with different conditions;</p> <p>c) the surrender of a registration licence to be replaced by a licence in accordance with Section 51A of the Act; or</p> <p>d) a sale of water by a water corporation or Minister –</p> <p>and the licence is issued for a volume not greater than the volume of the water as transferred, surrendered, or purchased in the above categories.</p> <p>2. If the allocation level is at or below the Allocation Cap referred to in prescriptions 6.1(a), Melbourne Water must not issue a licence under section 51(1)(a) or (ba) if this would cause the Allocation Cap referred to in prescriptions 6.1(a) to be exceeded.</p> <p>3. Melbourne Water must not issue a licence under section 51(1)(a) or (ba) for the dam-filling period cap as described in prescription 8.1(4) to be exceeded.</p> <p>4. For the purposes of this prescription, the dam-filling period cap is <b>4,029.5 ML</b> plus the volume of any all year licences transferred to dam-filling licences where Melbourne Water considers that the beneficial effect on summer flows outweighs the risk of adverse effect on winter flows.</p> <p>5. Despite the above, Melbourne Water may at any time issue a licence –</p> <p>a) within clause 8(b) of the Permissible Consumptive Volume Surface Water Order 2010 (as amended from time to time); or</p> <p>b) if the licence includes a condition that requires all the water to be returned to the waterway or to be used in the waterway for non-consumptive purpose.</p>	<p>Yes</p>	<p><a href="#">Allocation granted in 2016-17</a></p>	
<p><b>9.1</b></p>	<p><b>METER INSTALLATION</b></p> <p>Melbourne Water must install a flow meter to measure water taken for irrigation or commercial purposes under any actively used licence greater than 5 ML in volume granted within the Protection Area under section 51(1)(a) of the Act. The cost of new metering under this clause must be met by the applicant.</p>	<p>Yes</p>	<p><a href="#">Number of metered licences</a></p>	
<p><b>9.2</b></p>	<p><b>METER MAINTENANCE PROGRAM</b></p> <p>Melbourne Water <i>must</i>:</p> <p>a) periodically inspect the condition of each flow meter installed under prescription 9.1;</p> <p>b) maintain each flow meter in good condition;</p> <p>c) replace any damaged flow meters; and</p> <p>d) keep a record of all work done under paragraph (b) and (c).</p>	<p>Yes</p>		<p>Meter maintenance data captured in Melbourne Water's Asset Management system (Maximo). Maintenance of meters is scheduled every 3 years. Program available from Regional Services team.</p>

9.3.	<p><b>METER READING PROGRAM</b></p> <p>Melbourne Water: must read each meter referred to in prescription 9.1 at least: once in every year in the case of all-year licences; and shortly after the beginning and end of the dam-filling period in every year, in the case of a licence for the purpose of dam filling; and must record, for each meter: the reading obtained; the number of the relevant licence; the date on which the meter is read; and may if a meter becomes defective, registers incorrectly or is removed for any reason, estimate the correct registration in any of the following ways: by comparison with the quantity of water taken under similar conditions during some other period; by comparison with the quantity of water taken after the meter has been restored to proper order; by comparison with the registration of a substitute meter used temporarily in place of the defective meter; or by applying a correction factor if the meter is found to have a consistent error in registration.</p>	Yes	Diversions Database	
10.1	<p><b>FLOW MONITORING PROGRAM</b></p> <p><i>Section 32a(3)(a) of the Act allows management plans to prescribe requirements for metering and monitoring.</i></p> <p>Melbourne Water must:</p> <p>a) continuously record flows at the Seville East (on Wandin Yallock Creek 229681), Yellingbo (on Woori Yallock Creek 229679), Nangana (on Shepherds Creek 229677 and Cockatoo Creek 229248) and Yellingbo (on McCrae Creek 229678); b) periodically inspect the condition of each gauging station; c) maintain each gauging station in good condition; and d) keep a record of each inspection and work undertaken under paragraph (a) and (b).</p>	Yes		<p>Melbourne Water monitors flows continuously at:</p> <ul style="list-style-type: none"> <li>• Wandin Yallock Creek at Seville East gauging station (229681B); and</li> <li>• Woori Yallock Creek at Yellingbo gauging station (229679B)</li> <li>• Shepherd Creek at Nangana gauging station (229677A)</li> <li>• Cockatoo Creek at Nangana gauging station (229248A)</li> <li>• McCrae Creek at Yellingbo gauging station (229678A)</li> </ul>
10.2	<p><b>PLAN IMPLEMENTATION MONITORING PROGRAM</b></p> <p>Within 12 months of the approval of this Plan, Melbourne Water must propose to the Minister a program to monitor the implementation of the Plan, including arrangements to monitor:</p> <p>a) the effects of the Plan on the reliability of supply to licensees; b) the ability of the provisions to maintain environmental flows set out in Schedule 1; and c) in-stream environmental indicators.</p>			
10.3	<p><b>MINISTERIAL APPROVAL OF MONITORING PROGRAM</b></p> <p>The Minister may:</p> <p>a) approve a plan proposed under prescription 10.2; b) approve that plan, subject to amendments made by the Minister; or c) refuse to approve the plan.</p>			<p>The Minister approved the Stream Flow Monitoring Plan for Melbourne Water's eight SFMP catchments in 2013.</p> <p>The monitoring plan is implemented annually.</p>
10.4	<p><b>IMPLEMENTATION OF MONITORING PLAN</b></p> <p>Melbourne Water must implement a monitoring plan in the form approved by the Minister under prescription 10.2</p>			
11.1	<p><b>CONSTRUCTION OF NEW ON-STREAM DAMS</b></p> <p>Melbourne Water must not issue any licence under section 67 of the Act to construct a new dam on a waterway.</p>	Yes	<a href="#">Number of new dam on waterway licences</a>	

<p><b>11.3</b></p>	<p><b>RESTRICTIONS ON THE OPERATION OF AESTHETIC DAMS</b>  A person must not operate a dam by taking or storing water for aesthetic purposes at any time when, in the opinion of Melbourne Water, the volume of evaporation from that dam alone, or in combination with evaporation of other aesthetic dams in the protection area, would cause the combined volume taken under licences and aesthetic dams to exceed the limits referred to in Prescription 8.1: Prohibitions on granting new allocations.</p>	<p>Yes</p>		<p>Melbourne water undertakes field observations and acts on reports received from the general community to assess the impact of aesthetic dams.</p> <p>No community reports regarding aesthetic dams were received during this reporting period.</p> <p>To Melbourne Water's knowledge no aesthetic dams exist that breach the requirements of this prescription.</p>
<p><b>11.4</b></p>	<p><b>DAMS ON SUB-DIVISIONS</b>  The total volume of water for domestic and stock purposes that may be taken from all private dams within a subdivision must not exceed the greater of:  a) the total volume taken from all private dams on that land before the relevant plan of subdivision was approved; or  b) the total volume required for domestic and stock purposes on that land, as determined by Melbourne Water in accordance with the <i>Reasonable Domestic and Stock Guidelines for Rural and Residential Properties contained in the Ministerial Policies for Registering Private Dams in Rural Residential Areas</i>.</p>	<p>Yes</p>		<p>Yarra Ranges Shire Council are responsible for subdivisions. Council processed 11 applications for sub-divisions in the Woori Yallock catchment, with 1 that they believe contain farm dams. Council has no knowledge of whether or not these dams were modified as a result of the subdivision.</p> <p>As a result, to our knowledge the total volume of water for domestic and stock purposes has not exceeded the total volume of water from all private dams on that land.</p>
<p><b>12.1</b></p>	<p><b>COMPLIANCE AND REPORTING</b>  Melbourne Water must report on its duties in relation to this Plan in each financial year and give the report to the Minister and the Port Phillip and Westernport Catchment Management Authority by 30 September in each year; and make a copy available for public inspection on its website.</p>	<p>Yes</p>		
<p><b>12.2</b></p>	<p><b>REVIEW OF THE PLAN</b>  Melbourne Water must review the implementation and objectives of this Plan five years after it commences; and thereafter; at intervals of no more than five years. Any consequential amendment will be proposed to the Minister.</p>	<p>Yes</p>		<p>This plan is due for review in 2017. Melbourne Water has commenced this review process</p>