

Project Variation Request Form

Form Preview

Applying for Variation

* indicates a required field

Variation Details

Project Title

Short project description

What is the proposed variation? *

- Change in budget
- Change in scope
- Change in timeframes

Can be more than 1 response

Proposed Change in Budget

Existing Melbourne Water contribution to stormwater quality improvement works

This question is read only.

Proposed Melbourne Water contribution to stormwater quality improvement works

Must be a dollar amount.

Existing Council contribution to stormwater quality improvement works

This question is read only.

Proposed Council contribution to stormwater quality improvement works

Must be a dollar amount.

What is the reason/s for requesting an increase in the grant amount?

If relevant, include the range of quote/tenders obtained and the reasons for choosing the preferred quote/tender.

Why was this cost not anticipated when planning the project?

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Include all factors e.g. range of quotes received and why the preferred one is selected, additional data is now available and needs to be reworked, etc.

What improved or additional outcomes/opportunities for the project will result due to the additional funds?

E.g. additional nitrogen removal (include quantity), additional stormwater harvested (include volume). Provide updated modelling where appropriate.

Proposed Change in Scope

Please provide a description of the revised scope and the reason/s for the change.

Please confirm how the revised scope is broadly consistent with the outcomes and objectives of the original grant application and how it will deliver comparable or improved results.

Proposed Change in Timeframes

Current start date

This question is read only.
Must be a date

Proposed start date

Must be a date.

Current end date

This question is read only.
Must be a date

Proposed end date

Must be a date

What progress has been made to date?

To avoid delay in consideration of your variation request, ensure completed milestone reports (and relevant payment claims) have been submitted.

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What is the reason/s for requesting an extension of time and why was this not anticipated when planning the project?

Include all factors e.g. council or government change of policy or staff, weather events, need for additional sampling, delays in consultation etc.

What will you do to ensure the project is now completed within the new timeframe, if approved?

Supporting Documentation

Please provide any supporting documentation (e.g. updated modelling)

Attach a file:

Terms and conditions

Terms and Conditions

I am authorised by my organisation to complete this form, and I agree that:

- The statements made in this application are true.
- I have read and understand the Melbourne Water Grants Portal Privacy Statement and the SmartyGrants Privacy Policy (Applicants) and consent on this basis to my personal information being transferred outside Victoria on SmartyGrants.

If my variation is successful, I will:

- Ensure that reporting requirements are met within the agreed nominated timeframes

Yes, I have read and agree

Contact details

Name

First Name

Last Name

Position

Email

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Must be an email address

Phone Number

Must be an Australian phone number

Melbourne Water will review your variation request and will be in contact to formalise. Any queries in the meantime, please ring the Living Rivers team.