

# Edithvale-Seafood Wetland Education Centre (ESWEC)

## Venue and Safety Information

Please complete the following important actions in preparation for your visit:

- Read and pass on the below information to all attending visitors.**
- Ensure all visitors wear flat enclosed shoes and long pants for wetland walks.**
- Return a signed copy of the attached form upon arrival for your tour.**

<b>Site clothing and safety</b>	<p>All visitors to the Edithvale-Seafood Wetland Education Centre must wear the following essential clothing for walks to the bird viewing platform:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Long pants / trousers.</li> <li><input type="checkbox"/> Flat, enclosed footwear. Sandals or thongs are not appropriate and shoes with heels are not recommended.</li> </ul> <p>Visitors should also bring:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Clothing appropriate to protect against weather including sunscreen, hat and raincoat or rain jacket (as required).</li> <li><input type="checkbox"/> First Aid Kit.</li> </ul>
<b>Fire safety and Air Quality</b>	<p><b>ESWEC is closed on days with an Extreme and Catastrophic Fire Danger Rating as well as weather exceeding 35° C</b></p> <p>If the EPA website declares a day of poor, very poor or hazardous air quality then all ESWEC visits will be cancelled.</p> <p>The EPA website provides an outlook at around 5:00PM for the following day.</p>
<b>Accessibility</b>	<p>The Edithvale-Seafood Wetland Education Centre is suitable for those with a walking disability (i.e. requiring a wheelchair, walking frame or similar aid).</p>
<b>Emergencies</b>	<p>In an emergency, visitors should adhere to the instructions given by designated fire wardens (identified by yellow hard hats and high visibility vests).</p>
<b>Public liability cover</b>	<p>Melbourne Water has the appropriate public liability cover.</p>
<b>Medical Support</b>	<p>At Melbourne Water your safety is paramount. If you have injured yourself at our sites, we are committed to support you in your recovery. Please speak with our staff for more information.</p>
<b>Contact Information</b>  	<p><b>Organisation:</b> Melbourne Water</p> <p><b>Street Address:</b> 278 Edithvale Rd, Chelsea Heights, Vic</p> <p><a href="#">View map of the Centre on Google</a></p> <p><b>Phone No:</b> 13 17 22 and ask to be connected to the Education Team</p> <p><b>Contact email:</b> <a href="mailto:education@melbournewater.com.au">education@melbournewater.com.au</a></p>

Activity	Potential Risks & Hazards	Responsibility	Control Strategies
General	Bushfires	Melbourne Water Staff	<ul style="list-style-type: none"> <li>• People will not be put in high risk environments during "Extreme" and "Catastrophic" weather days.</li> <li>• Visits will be cancelled in the event of a total fire ban day or "Extreme" or "Catastrophic" weather forecast.</li> <li>• Emergency evacuation plans will be implemented.</li> </ul>
	COVID Safety	All Visitors	<ul style="list-style-type: none"> <li>• Everyone is to adhere to the Stay Safe Directions (Victoria) currently in force <a href="https://www.health.vic.gov.au/pandemic-order-register">Pandemic Order Register   health.vic.gov.au</a></li> <li>• Visitors must maintain COVID safe practices.</li> <li>• Visitors must adhere to current face mask requirements as outlined at <a href="https://www.health.vic.gov.au/face-masks-when-to-wear-a-face-mask">Face masks - when to wear a face mask   Coronavirus Victoria</a></li> <li>• All visitors must practice physical distancing where possible maintain 1.5 metres.</li> <li>• No-one is to visit when unwell. You must stay at home if diagnosed with COVID-19 or are a close contact with a diagnosed person.</li> <li>• Practise good hygiene - sanitise hands frequently, cover your mouth when coughing, avoid touching your eyes, nose and mouth.</li> <li>• If visitors don't comply with these conditions then they will be asked to leave to ensure the safety of all.</li> <li>• <a href="#">All visitors to the Centre must sanitise their hands on entry.</a></li> </ul>
Arrival and Departure	Injuries caused by road accidents	All visitors	<ul style="list-style-type: none"> <li>• Licensed and competent bus driver.</li> <li>• Buses must park in the bus parking area.</li> </ul>
	Injuries caused by tripping, bites and falls	All visitors	<ul style="list-style-type: none"> <li>• Use designated walking paths at a walking pace only.</li> <li>• Visitors requested to wear flat, enclosed shoes.</li> </ul>
Education Centre tour and activities	Site evacuation	Melbourne Water staff	<ul style="list-style-type: none"> <li>• Safety briefing by Melbourne Water staff to inform visitors of site emergency plan.</li> <li>• Visitor limits of 35 people apply.</li> </ul>
	Injuries caused by road accidents	Melbourne water staff	<ul style="list-style-type: none"> <li>• Brief visitors about walking route and safety procedure.</li> </ul>

Activity	Potential Risks & Hazards	Responsibility	Control Strategies
Viewing Platform Walking Tour		All visitors	<ul style="list-style-type: none"> <li>All visitors must wear flat, enclosed shoes, and long pants.</li> <li>Use designated walking paths at a walking pace only.</li> <li>No running.</li> </ul>
	Injuries caused by climbing, tripping, bites and falls	Melbourne water staff	<ul style="list-style-type: none"> <li>Safety briefing by Melbourne Water staff at the start of each activity.</li> <li>Adherence to instructions from Melbourne Water staff.</li> </ul>
		All visitors	<ul style="list-style-type: none"> <li>All visitors must wear flat, enclosed shoes, and long pants.</li> <li>Use designated walking paths at a walking pace only.</li> <li>No running, no climbing.</li> </ul>
	Exposure to sun, wind and rain	All visitors	<ul style="list-style-type: none"> <li>Application of sunscreen and the wearing of hats and/or raincoats are recommended.</li> <li>Walking tour may be cancelled during inclement weather.</li> </ul>
Morning or Afternoon Tea	Food Allergies	Melbourne Water staff	<ul style="list-style-type: none"> <li>Provide standard biscuits.</li> <li>Brand and ingredient information can be provided if requested.</li> </ul>
	Burns	All visitors	<ul style="list-style-type: none"> <li>Hot water in an urn – minimises vapour and steam.</li> <li>Fill cups only <math>\frac{3}{4}</math> full.</li> </ul>

## ESWEC Weather Safety Guide

Weather event	Measure	Action
<b>Heat</b>	30° - 35° C	Drink plenty of fluids to keep hydrated. If the temperature exceeds your comfort level then the remainder of the Education Session will be cancelled.
	35° C+ (Check BoM before visiting the ESWEC)	Education Session will be cancelled.
<b>Fire danger</b>	Extreme and Catastrophic rating (Check Vic Emergency App. or BoM forecast before visiting the ESWEC)	Education Session will be cancelled.

**This form needs to be signed by all visitors prior to commencing sessions at the ESWEC.**

*I, the undersigned of \_\_\_\_\_(organisation) on \_\_\_\_/\_\_\_\_/\_\_\_\_ acknowledge that I have read, understood and agree to the above conditions of entry. I will be held responsible for the actions and safety of the associated parties.*

Name	Signature	Name	Signature
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2.		21.	
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