



Guidelines for Liveable Communities, Liveable Waterways

What is Liveable Communities, Liveable Waterways?

Liveable Communities, Liveable Waterways is Melbourne Water's new streamlined and flexible incentives program.

Liveable Communities, Liveable Waterways allows for increased partnership opportunities with our customers and the community on a broader range of initiatives that contribute to enhancing life and liveability across Melbourne.

Liveable Communities, Liveable Waterways has a strong focus on innovation, liveability and collaboration across all areas of water management. It offers a streamlined and flexible application process that allows you to apply for an incentive at any time during the year.

The program is open to all our customers and provides greater access to a broader range of services offered by Melbourne Water.

Melbourne Water has a proud history of Incentives Programs which have fostered meaningful and long-lasting partnerships. Through Liveable Communities, Liveable Waterways we will continue to work closely with our existing partners and also target new additional partnership opportunities.

Who can apply

To be eligible for consideration, your project or proposal must be located within Melbourne Water's operating area. This includes landowners, councils and public land managers, schools, community groups, universities and research institutions, multi-partner projects and collaborative groups.

Your organisation needs to be an ABN registered group or business or incorporated entity. If you do not meet these requirements you may want to consider entering into an auspice arrangement with an appropriate Auspice agency.

Applications will be accepted from groups who are incorporated through Landcare Victoria Limited. Your proposal must also align with our guiding principles and themes which can be found below.

Limitations

You cannot apply for funding if you have failed to complete and report on previous projects to the satisfaction of Melbourne Water.

How should I use these guidelines?

Read these guidelines, along with other "program" information, including Frequently Asked Questions (FAQs) and [application checklist](#) to assist with your submission.

Private Landowner

If you are a private landholder who currently applies through the Rural Land Program or the Stream Frontage Management Program you will continue to apply through these programs until late 2021.



What type of projects are we seeking?

We are looking for projects and longer term partnerships that provide value to Melbourne Water, our customers, partners and community by aligning with the following principles and themes.

Guiding Principles

- Provide multiple community and/or environmental benefit through application of best practice.
- Engage with our customers and community and inform them of our purpose and strategic direction.
- Have clear alignment with our strategies and services. For example Melbourne Water System, Sewerage, Drinking Water Quality, Flood Management, Healthy Waterways, Environmental Stewardship.
- Demonstrate collaboration to provide greater value beyond what can be achieved by Melbourne Water alone.
- Innovative projects that can be widely adopted (not required for all applications).

Program Themes

We are looking for projects and longer term partnerships that provide value to Melbourne Water, our customers, partners and community by aligning with at least one of the following themes:



Connected Habitat and Catchments

Works that focus on waterway and biodiversity protection aligned with with one or more of Melbourne Water's strategies. To find out more on the Melbourne Water Strategies, visit our website www.melbournewater.com.au/about/strategies-and-reports



Integrated Water Management (IWM) Enablers

Initiatives ranging from precinct to regional scale that facilitate multi-partner IWM, influence industry and address existing barriers to implementation.



Science, Innovation and Technology

Research and technology that can support best practice management and improve how Melbourne Water and our partners work together.



Liveable cities

Local projects that support one or more of the following: healthy waterways, green open spaces and resilient urban landscapes and deliver community and environmental benefits.



Previously funded projects

Over the years Melbourne Water has fostered meaningful partnerships with our customers and community through existing grants in waterway management and stormwater. Previously funded projects have incorporated the following activities:

- Pest animal control, for example; deer monitoring and research
- Stormwater management, for example; investigation, design and construction
- Waterway restoration
- Stormwater pollution tracking
- Habitat creation
- Interpretative signage and educational resources
- Citizen science
- Threatened species management
- Weed management
- Community group support for building organisational capacity
- Personnel for example; Water Sensitive Urban Design Officers within Council
- Partnerships

This is an indicative list only and we always encourage you to discuss your proposed idea with us.

Examples of activities not eligible for funding

- Works that would alter the form of the waterway, for example creating a pool in a creek.
- Waterway or streamside fencing that is less than 10m from top of bank.
- Funding towards compliance activity or rectification associated with illegal works.
- Funding for the delivery of works which form part of the conditions of a planning permit or permit application.

Unsure if your activity is eligible? Contact Melbourne Water on 131 722 to speak to an Incentives Team Member.

How much money can I apply for?

Based on our experience, we have a good understanding of what is an industry benchmark cost to undertake a range of activities. Where published benchmarks exist (for example fencing) we will use these to guide what funding you will get and where these benchmarks don't exist we will base it on quotes.

Application and funding process



Before applying, applicants need to check their project aligns with one of the Liveable Communities, Liveable Waterways Themes. It is strongly recommended that you have a conversation with a Melbourne Water Representative before starting your application.



How to Apply?

You can apply for a Liveable Communities, Liveable Waterways incentive at any time during the year, making it easier to partner with us at Melbourne Water.

Before starting your online application, please make sure you have reviewed the [application checklist](#). We recommend that you speak to a Melbourne Water representative to discuss your idea before starting your application.

[CLICK HERE TO APPLY ONLINE](#)

If you need more information, advice or assistance about applying, get in touch with your Melbourne Water representative by calling our Customer Service Centre on 131 722 or emailing: incentives@melbournewater.com.au

How will your application be assessed?

Applications will be assessed against the guiding principles (included above) and the following set of criteria:

- Strategic alignment:** How well does your project align with Melbourne Water strategies and objectives. Consideration will also be given to its alignment to government plans and programs (for example the Integrated Water Management Forums, Water for Victoria Plan, Yarra Strategic Plan, Waterways of the West).
- Benefit impact:** To what extent does your project provide environmental, economic, social and cultural benefits that exceed the project site boundary.
- Engagement benefits:** To what extent does your project promote collaboration and encourage participation from others.
- Partnership benefits:** To what extent does your project align organisations in a partnership approach.
- Capacity building:** Assesses how your project will help build new skills and knowledge.
- Innovation and leadership:** Assesses how your project can deliver Melbourne Water's strategies and services in a more effective, efficient and safer way.
- Cost effectiveness:** The funding requested is value for money.*

In some instances a site visit may also be necessary as part of the assessment.

*Applicant co-contributions

Applications are assessed based on a number of criteria including cost effectiveness. While there are no minimum co-contributions specified for the program, applicant cash and/or in-kind contributions will contribute positively to the assessment of cost effectiveness. A matched 50:50 contribution either monetary or in kind is a general benchmark to use as a guide.



When will I find out if my application is successful?

We may contact you to ask for more information or to undertake a site visit. The time taken to assess your application will depend on the level of complexity, whether a site visit is required and any internal referrals required within Melbourne Water. An average time from submission of a complete application to notification of the outcome is twelve weeks.

Requirements for successful applicants

Funding agreement and payment

Successful applicants will be required to enter into a funding agreement that will establish:

1. the terms and conditions of funding;
2. the details of the activity;
3. the deliverables;
4. acquittal, evaluation and reporting requirements; and
5. the schedule of payments.

Depending on the amount funded and complexity of your project you will either be required to sign a short form agreement or standard form agreement with terms and conditions.

Melbourne Water uses the DocuSign electronic signature solution for signing agreements. To find out more about the funding process refer to our [FAQ's](#).

How and when will I be paid?

Applications will be paid on the receipt of a signed agreement. Payment will be made by either an Electronic Funds Transfer to the nominated account or by invoice. Details on how to provide your payment information will be available when you receive your signed funding agreement.

Projects linked to milestones

Projects with a higher value may be paid in increments as agreed milestones are met. Details of milestone payments will be discussed with you by your Melbourne Water representative and included in your funding agreement.

Project delivery and reporting

Permit requirements and standards

Please note, any offer of funding from Melbourne Water Incentives program does not negate the need to obtain a permit or other necessary approvals from Melbourne Water or other relevant authorities.

Reporting

The applicant will be required to report to their Melbourne Water representative, usually at the mid point of the project and on completion. This will be confirmed in your funding agreement and you will also receive a link to the relevant reporting forms.

What if my project changes?

We understand that things happen which may lead to a need to change your project. If you wish to make a change to your original project scope, you must consult with a Melbourne Water representative to seek approval prior to making any changes.



Photo: Doug Gimesy